

MINUTES OF THE REGULAR MEETING OF THE TOWN OF LYNN LAKE  
HELD IN THE COUNCIL CHAMBERS IN THE TOWN OF LYNN LAKE,  
MANITOBA ON TUESDAY, March 8, 2016

1

**Present:** Jim Shortt Councillor  
Paul Grimmer Councillor  
Trevor Kruzer Councillor  
Patricia MacDonald Councillor  
Marie Lewis Acting CAO/Administrative Assistant  
Matthew Aequitus EDO

**Absent:** James Lindsay Mayor

**Delegation:** Pat Campbell  
Neil Campbell

**CALL TO ORDER:**

With a quorum present Deputy Mayor Shortt called the meeting to order at 7:02 p.m.

**A. ADOPTION OF AGENDA:**

**Resolution #62-2016 MOTION: Paul Grimmer - Trevor Kruzer**

**BE IT RESOLVED** that the Council Meeting Agenda of March 8, 2016 be approved as presented with additions.

Member Of Council	For	Against	Abstain	Absent
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**B. ADOPTION OF MINUTES:**

**Resolution #63-2016 MOTION: Patricia MacDonald - Paul Grimmer**

**BE IT RESOLVED** that the Minutes of the Regular Meeting held on February 23, 2016 be approved as presented and circulated.

Member Of Council	For	Against	Abstain	Absent
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

Carried

**C. BUSINESS ARISING:**

**D. DELEGATION:**

1. Pat Campbell – presented the financial reports and proposed budgets for 2016, for the Library Board and the Museum Board.

**Resolution #64-2016**

**MOTION: Paul Grimmer - Patricia MacDonald**

**WHEREAS** Council has received the proposed budget for the Library/Museum board

**THEREFORE BE IT RESOLVED** that Council approve the Library/Museum budget and Council approve \$5729.00 to be paid to the Library.

Member Of Council	For	Against	Abstain	Absent
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

Carried

**E. REPORTS:**

1. Chief Administrative Officer Report – Council reviewed and discussed the CAO report.

**Resolution #65-2016**

**MOTION: Paul Grimmer - Patricia MacDonald**

**BE IT RESOLVED** that Council accept the CAO's Report as presented and circulated.

Member Of Council	For	Against	Abstain	Absent
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

Carried

*Pat Campbell and Neil Campbell left the Chamber*

2. Town Foreman Report – Council reviewed and discussed the Town Foreman report.

**Resolution #66-2016**                      **MOTION: Trevor Kruzer - Paul Grimmer**

**WHEREAS** the Town of Lynn Lake has no back-up pump for the Patricia Lift Station;

**AND WHEREAS** two quotes have been received and evaluated for the new pump,

**THEREFORE BE IT RESOLVED** that Council authorize the purchase of the required pump for a sum of \$7800.00 plus taxes and shipping from Mid Continental, according to the terms provided in quotation attached.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**Resolution #67-2016**                      **MOTION: Paul Grimmer – Patricia MacDonald**

**BE IT RESOLVED** that Council accept the Town Forman Report as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

3. WTP Operator Report – No Report
4. R.C.M.P. Report – No Report
5. EDO Report – Council reviewed and discussed the EDO report.

**Resolution #68-2016**                      **MOTION: Patricia MacDonald - Paul Grimmer**

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**BE IT RESOLVED** that Council accept the EDO Report for the month of February 2016 as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

*Matthew Aequitus left the chamber*

6. Financial Statements – No Report

7. Cheque Lists – No Report

**F. GENERAL GOVERNMENT SERVICES**

1. Correspondence (\*\* Not Attached)

<b><u>From</u></b>	<b><u>Subject</u></b>	<b><u>Action</u></b>
a) Water Services Board	Invoice	Tabled

**G. OTHER BUSINESS:**

1. Correspondence (\*\* Not Attached)

<b><u>From</u></b>	<b><u>Subject</u></b>	<b><u>Action</u></b>
a) Dietitians of Canada	Proclamation of Nutrition Month	Resolution

**Resolution #69-2016**

**MOTION: Trevor Kruzer – Patricia MacDonald**

**WHEREAS** the goal of National Nutrition month is to encourage all Canadians to eat well

**AND WHEREAS** Registered Dietitians are a trusted source of credible nutrition information and are launching a campaign focusing on helping consumers make healthier food choices;

**AND WHEREAS** Canadians are interested in healthy eating and want more information to help them achieve this goal – dietitians offer nutrition resources as well as interactive tools on the Dietitians of Canada website – [www.dietitians.ca](http://www.dietitians.ca);

**AND WHEREAS** to celebrate National Nutrition Month, local dietitians are planning a number of activities to reach Manitoba residents. The Manitoba Nutrition Month

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committee will be sharing nutrition information focusing on the theme of 'Take the 100 Meal Journey' via Facebook, Twitter, email and media coverage throughout the month. In addition, dietitians across Manitoba will be promoting Dietitians of Canada Nutrition Month in their work places and communities through various activities

**THEREFORE BE IT RESOLVED** that Council supports Dietitians of Canada Nutrition Month of March 2016.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

- b) Frontier School Division Board Meeting Highlights Information
- c) RCMP Annual Performance Plan Tabled
- d) Frontier School Division Notice of Tax Requirements Resolution

**Resolution #70-2016 MOTION: Patricia MacDonald – Paul Grimmer**

**WHEREAS** the Town of Lynn Lake has received the notice of Tax requirements from Frontier School Division;

**THEREFORE BE IT RESOLVED** that Council pay the Levy of \$65,409.00 to Frontier School Division

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**2. Other**

- a. Councillor for signing Authority Resolution

**Resolution #71-2016 MOTION: Paul Grimmer – Trevor Kruzer**

**BE IT RESOLVED** that the following person(s) remain as signing authority for the Town of Lynn Lake

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1. Councillor Jim Shortt
2. Councillor Paul Grimmer
3. Administrative Assistant Marie Lewis

**AND FURTHER BE IT RESOLVED** that the following individual(s) be added as signing authority for the Town of Lynn Lake

1. Patricia MacDonald

**AND FURTHER BE IT RESOLVED** that the following individual be removed as signing authority for the Town of Lynn Lake

1. David Campbell
2. Erkki Pohjolainen

Member Of Council	For	Against	Abstain	Absent
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

- |   |             |
|---|-------------|
| b. Full Time Arena Attendant                                    | In Camera   |
| c. Auditor – Will be in Lynn Lake April 8,9, & 10 <sup>th</sup> | Information |
| d. Pump for Patricia Lift Station                               | Information |
| e. Marie Lewis – Time off                                       | Resolution  |

**Resolution #72-2016      MOTION:    Jim Shortt – Patricia MacDonald**

**BE IT RESOLVED** that council accept Marie Lewis request for time off March 24 & 29, 2016.

Member Of Council	For	Against	Abstain	Absent
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

- |   |                           |
|---|---------------------------|
| f. Personnel – In Camera – Evaluations/Raises | Tabled till after By-Laws |
|---|---------------------------|

3. **By-Law**
  - a. **1387-2016 – Organizational By-Law – 3<sup>rd</sup> Reading**      Resolution

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**Resolution #73-2016            MOTION:    Paul Grimmer - Patricia MacDonald**

**BE IT RESOLVED** that By-Law No. 1387-2016 for the Organization of Council be read a third time signed, sealed and numbered.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**b. 1389-2016 - Lynn Lake Community Development By-Law - 1<sup>st</sup> and 2<sup>nd</sup> Reading**

**Resolution #74-2016            MOTION:    Paul Grimmer - Patricia MacDonald**

**BE IT RESOLVED** that By-Law No. 1389-2016 establishing the Town of Lynn Lake Community Development Corporation be read a first time.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**Resolution #75-2016            MOTION:    Paul Grimmer - Patricia MacDonald**

**BE IT RESOLVED** that By-Law No. 1389-2016 establishing the Town of Lynn Lake Community Development Corporation be read a second time.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

- c. **1390-2016** – Indemnities and expenses to members of Council – 1<sup>st</sup>  
Reading

**Resolution #76-2016            MOTION:    Patricia MacDonald – Trevor Kruzer**

**BE IT RESOLVED** that By-Law No. 1390-2016 establishing terms, conditions and rates for payment of indemnities and expenses to the members of council be read a first time.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**H.    ADDITIONS TO AGENDA**

**I.    TABLED ITEMS**

- |  |            |
|--|------------|
| 1) Water Dispensing unit for rate payers         | Tabled     |
| 2) EDO money for Arena – Trevor to supply Quotes | Resolution |

*Trevor Kruzer left the Chamber declaring a conflict of interest*

**Resolution #77-2016            MOTION:    Paul Grimmer - Patricia MacDonald**

**WHEREAS** the Lynn Lake Arena Board has been approved by Council to spend \$20,000.00 of the EDO moneys for 2014/2015 year,

**WHEREAS** the Lynn Lake Arena requires plexi glass sheets to finish enclosing the ice surface.

**AND WHEREAS** two quotes have been received and evaluated for the required sheets of plexi glass,

**THEREFORE BE IT RESOLVED** that Council authorize the purchase of the required plexi glass for a sum of \$5700.00 from Sanche Hardware, according to the terms provided in the quotation attached.



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James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer				x
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**Resolution #78-2016      MOTION:    Paul Grimmer - Patricia MacDonald**

**WHEREAS** the Lynn Lake Arena Board has been approved by Council to spend \$20,000.00 of the EDO moneys for 2014/2015 year,

**WHEREAS** the Lynn Lake Arena Board is starting up a weight room at the arena and requires new suspended ceiling tiles and all track

**AND WHEREAS** Council has received a quote for the ceiling tiles and track;

**THEREFORE BE IT RESOLVED** that Council authorize the purchase of the required ceiling tile and track for a sum of \$1000.00 from Sanche Enterprise, according to the terms provided in the quotation attached.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer				x
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

- 3) Water Services Invoice
- 4) Larry Penner Enterprise – Manitoba Assistance Program      **Tabled**

F.2.f. Personnel – In Camera – Evaluations/Raises

**Resolution #79-2016      MOTION:    Paul Grimmer – Trevor Kruzer**

**BE IT RESOLVED** that as per Subsection 152(3) of The Municipal Act Council closes the Regular Meeting to form In-Camera for the discussion of Personnel.

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James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**Resolution #80-2016      MOTION:    Paul Grimmer - Patricia MacDonald**

**BE IT RESOLVED** that Council adjourns the In-Camera meeting session and resumes the Regular Meeting session.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**Resolution #81-2016      MOTION:    Patricia MacDonald – Trevor Kruzer**

**WHEREAS** By-law No. 1378-2014 states that raises will be increased on an annual basis determined by the CPI of Statistics Canada, an up to an additional 2%;

**AND WHEREAS** the CPI was 2% for January 2016;

**THEREFORE BE IT RESOLVED** that Council approves an increase of 3% for the Municipal Accountant.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**Resolution #82-2016      MOTION:    Patricia MacDonald – Trevor Kruzer**

**WHEREAS** By-law No. 1378-2014 states that raises will be increased on an annual basis determined by the CPI of Statistics Canada, an up to an additional 2%;

**AND WHEREAS** the CPI was 2% for January 2016;

**THEREFORE BE IT RESOLVED** that Council approve an increase of 3% for the Administrative Assistant and Acting CAO

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

J. **NEXT MEETING:** March 8, 2016 @ 7:00 p.m.

**Resolution #83-2016      MOTION:    Paul Grimmer - Patricia MacDonald**

**BE IT RESOLVED** that this regular meeting of Council be adjourned, with the time being 10:23 p.m. and the next regular meeting is scheduled for 7:00 p.m. March 22, 2016.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay				x
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

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**Jim Shortt, Deputy Mayor**

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**Marie Lewis, Acting CAO**