

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF LYNN LAKE  
HELD IN THE COUNCIL CHAMBERS IN THE TOWN OF LYNN LAKE,  
MANITOBA ON TUESDAY, April 12, 2016**

<b>Present:</b>	James Lindsay	Mayor
	Jim Shortt	Councillor
	Paul Grimmer	Councillor
	Trevor Kruzer	Councillor
	Patricia MacDonald	Councillor
	Marie Lewis	Acting CAO/ Administrative Assistant
	Matthew Aequitus	EDO
	Leitta Taylor	Municipal Accountant
	Earl Walker	Town Foreman
	Brendan Constant	WTP Operator

**Public:** Anne Thompson

**CALL TO ORDER:**

With a quorum present Mayor Lindsay called the meeting to order at 7:07 p.m.

**A. ADOPTION OF AGENDA:**

**Resolution #106-2016                      MOTION: Paul Grimmer - Patricia MacDonald**

**BE IT RESOLVED** that the Council Meeting Agenda of April 12, 2016 be approved as presented with amendments and additions.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**B. ADOPTION OF MINUTES:**

**Resolution #107-2016                      MOTION: Patricia MacDonald - Paul Grimmer**

**BE IT RESOLVED** that the Minutes of the Regular Meeting held on March 22, 2016 be approved as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt			x	

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Patricia MacDonald

x

Carried

**Resolution #108-2016**

**MOTION: Paul Grimmer - Patricia MacDonald**

**BE IT RESOLVED** that the Minutes of the Special Meeting held on April 7, 2016 be approved as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt			x	
Patricia MacDonald	x			

Carried

**C. BUSINESS ARISING:**

**D. DELEGATION:**

**E. REPORTS:**

1. Chief Administrative Officer Report - Council reviewed and discussed the CAO report.

**Resolution #109-2016**

**MOTION: Paul Grimmer - Trevor Kruzer**

**BE IT RESOLVED** that Council accept the CAO's Report as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

Carried

2. Town Foreman Report - Council reviewed and discussed the Town Foreman report.

**Resolution #110-2016**

**MOTION: Paul Grimmer - Jim Shortt**

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**BE IT RESOLVED** that Council accept the Town Forman Report as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer		x		
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

3. WTP Operator Report – Council reviewed and discussed the WTP Operator report.

**Resolution #111-2016**                      **MOTION: Jim Shortt – Patricia MacDonald**

**BE IT RESOLVED** that Council accept the Water Treatment Operator’s Report as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

*Earl Walker and Brandon Constant left the chamber at 8:35pm*

4. RCMP Report – Council reviewed and discussed the RCMP report.

**Resolution #112-2016**                      **MOTION: Jim Shortt – Patricia MacDonald**

**BE IT RESOLVED** that Council accept the RCMP Report as presented, as circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

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5. EDO Report – Council reviewed and discussed the EDO report.

**Resolution #113-2016**                      **MOTION: Trevor Kruzer – Jim Shortt**

**BE IT RESOLVED** that Council accept the EDO Report as presented and circulated.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

6. Financial Statements – Council reviewed and discussed the Financial Statements.

**Resolution #114-2016**                      **MOTION: Jim Shortt – Patricia MacDonald**

**BE IT RESOLVED** that the Financial Statements for the month of January 2015, pending audit, be adopted as circulated and presented, as amended.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**Resolution #115-2016**                      **MOTION: Jim Shortt – Patricia MacDonald**

**BE IT RESOLVED** that the Financial Statements for the month of February 2015, pending audit, be adopted as circulated and presented, as amended.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

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**Resolution #116-2016**

**MOTION: Jim Shortt - Paul Grimmer**

**BE IT RESOLVED** that the Financial Statements for the month of March 2015, pending audit, be adopted as circulated and presented, as amended.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

7. Cheque Lists - No Report

**F. GENERAL GOVERNMENT SERVICES**

**1. Correspondence (\*\* Not Attached)**

a) CIBC Borrowing Resolution Resolution

**Resolution #117-2016**

**MOTION: Patricia MacDonald - Paul Grimmer**

**WHEREAS** the credit agreement with CIBC authorizing the Town to borrow monies from CIBC totaling \$255,000 is due for renewal for 2015;

**THEREFORE BE IT RESOLVED** that Council authorize borrowings from CIBC totaling \$255,000 by way of a \$250,000 Revolving Line of Credit and a \$5,000 Corporate Classic Visa for the purposes of the municipal corporation;

**AND FURTHER BE IT RESOLVED** that Council does pledge all tax levies and operating grants to the Bank as surety for any such borrowings.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer			x	
Jim Shortt			x	
Patricia MacDonald	x			

**Carried**

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**Resolution #118-2016                      MOTION:    Paul Grimmer - Patricia MacDonald**

**WHEREAS** the credit agreement with CIBC authorizing the Town to borrow monies from CIBC totaling \$255,000 is due for renewal for 2016;

**THEREFORE BE IT RESOLVED** that Council authorize borrowings from CIBC totaling \$255,000 by way of a \$250,000 Revolving Line of Credit and a \$5,000 Corporate Classic Visa for the purposes of the municipal corporation;

**AND FURTHER BE IT RESOLVED** that Council does pledge all tax levies and operating grants to the Bank as surety for any such borrowings.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>	
James Lindsay	x				
Paul Grimmer	x				
Trevor Kruzer			x		
Jim Shortt			x		
Patricia MacDonald	x				
					<b>Carried</b>

b) Dyna-Pro    dispensing unit for rate payers                      Tabled

**G.      OTHER BUSINESS:**

**1.**      Correspondence (\*\* Not Attached)

<b><u>From</u></b>	<b><u>Subject</u></b>	<b><u>Action</u></b>
a) Marie Lewis	Resignation	In C

**Resolution #119-2016                      MOTION:    Jim Shortt - Paul Grimmer**

**WHEREAS** Council has received the resignation of Acting Chief Administrative Officer/ Administrative Assistant, Marie Lewis;

**THEREFORE BE IT RESOLVED** that Council accept the resignation of Marie Lewis, effective April 19, 2016.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>	
James Lindsay	x				
Paul Grimmer	x				
Trevor Kruzer		x			
Jim Shortt	x				
Patricia MacDonald	x				
					<b>Carried</b>



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<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt			x	
Patricia MacDonald	x			

**Carried**

**H.2 Pay out Banked Time – Marie Lewis Resolution**

**Resolution #122-2016 MOTION: Patricia MacDonald – Paul Grimmer**

**BE IT RESOLVED** that Council grants the request of Administrative Assistant/ Acting CAO Marie Lewis to have the accumulated bank time, as attached, be paid out.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**H.4 Interim operating budget Resolution**

**Resolution #123-2016 MOTION: Jim Shortt – Patricia MacDonald**

**BE IT RESOLVED** as per section 163 of The Municipal Act Council by resolution sets the following interim General Operating Budget requirements for the year 2016;

**REVENUE:**

Tax Levy	\$575,000.00
Grant in Lieu	\$145,000.00
Requirements	(\$ 80,000.00)
Other Revenue	<u>\$300,000.00</u>
Total Revenue	\$1,020,000.00

**EXPENDITURES:**

General Government	\$300,000.00
Protective Services	\$120,000.00
Transportation	\$220,000.00
Environmental Health	\$ 30,000.00
Public Health & Welfare	\$ 2,500.00
Environmental	\$ 95,000.00

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Economic Development	\$ 85,000.00
Recreation & Culture	\$102,500.00
Fiscal Services	<u>\$ 65,000.00</u>
Total Expenditures	\$1,020,000.00

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

*Chamber took a recess at 9:40pm and returned at 9:50. Matthew Aequitus and Leitta Taylor left the chamber.*

**H.5 In Camera – Personnel Resolution**

**Resolution #124-2016 MOTION: Paul Grimmer – Jim Shortt**

**BE IT RESOLVED** that as per Subsection 152(3) of The Municipal Act Council closes the Regular Meeting to form In-Camera for the discussion of Personnel.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**Resolution #125-2016 MOTION: Jim Shortt - Patricia MacDonald**

**BE IT RESOLVED** that Council adjourns the In-Camera meeting session and resumes the Regular Meeting session.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

*Matthew Aequitus and Leitta Taylor returned to the chamber.*



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**AND FURTHER BE IT RESOLVED** that Council agrees to cover any costs associated with training necessary for the proper performance of this position;

**AND FURTHER BE IT RESOLVED** that Schedule "A" of Bylaw 1378-2014 be amended to reflect the foregoing.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt			x	
Patricia MacDonald	x			

**Carried**

**Resolution #129-2016      MOTION:    Patricia MacDonald - Paul Grimmer**

**BE IT RESOLVED** that Council appoints Matthew AeQUITUS to the position of Acting CAO effective April 19, 2016

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer		x		
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

**I.      TABLED ITEMS:**

- 1) Water Services Invoice
- 2) Dispensing unit for rate payers

**J.      NEXT MEETING:**

**April 26, 2016 @ 7:00 p.m.**

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**Resolution #130-2016      MOTION:   Jim Shortt - Patricia MacDonald**

**BE IT RESOLVED** that this regular meeting of Council be adjourned, with the time being 11:02pm and the next regular meeting is scheduled for 7:00 p.m. April 26, 2016.

<b>Member Of Council</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
James Lindsay	x			
Paul Grimmer	x			
Trevor Kruzer	x			
Jim Shortt	x			
Patricia MacDonald	x			

**Carried**

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**James Lindsay, Mayor**

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**Matthew AeQUITUS, Acting CAO**